



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
G.B. PANT GOVERNMENT ENGINEERING COLLEGE  
OKHLA PHASE-III, NEW DELHI-110020

F.2(10)/GBPEC/ACCTT/MISC./08/

Dated:

CIRCULAR

**Sub:- Income Tax Calculation for the F.Y. 2019-20.**

Account branch is in the process of calculation of Income Tax for the financial year 2019-20. In view of this, all the Officers/officials and Contractual staff are requested to furnish the information relating to investment/saving they are proposed to be made during the current financial year 2019-20 in **requisite proforma enclosed**. The required information may please be furnished to the accounts branch as early as possible but in any case not later than 10<sup>th</sup> Oct, 2019.

In case no information is received by the above due date, it will be presumed that the officer/officials has no saving other than GPF/CPF and CGEIS for regular staff, However contractual staff to declare their savings under section 80C for getting deduction as per income tax rules.

On the basis of the information furnished to account branch by the individuals, the tax liability will be computed and the Income tax payable will be recovered from their salary during the remaining months of the current financial year.

(SUBHASH CHAND)  
DDO/Accounts Officer

Dated: -27/09/19

F.2(10)/GBPEC/ACCTT/MISC./08/- 2520

Copy to

- 1 All Officers/Official.
- 2 All HOD's to circulate among concerned contractual lecturer and supporting staff under their control.
- 3 Website Incharge
- 4 Director, Physical & Education.
- 5 PA to Principal, GBPEC for information.

*Subhash Chand*  
20/11/19

*Mr. Manjeet Panyhey*

(SUBHASH CHAND)  
DDO/Accounts Officer

## SAVING DECLARATION FORM 2019-20

To : The Senior Accounts Officer, Accounts Branch, G.B.Pant Engineering College

From : Name \_\_\_\_\_ Designation \_\_\_\_\_  
 PAN No \_\_\_\_\_ Phone No. \_\_\_\_\_

Sir,

I am enclosing herewith receipts of savings which I have made or to be made upto March 2020 in the financial year 2019-20. The detail of saving are as under :

Section	Schemes of Savings	Amount Saved Till Date	Amount will be Saved before March 2020	Total Savings during the FY 2019-20	Remarks
A	B	C	D	E	F
80C	Life Insurance Co. Policy/ies				
	Postal Life Insurance Policy				
	PPF				
	Tuition Fee				
	Sukanya Samridhi Yojana				
	Repayment of Home Loan Principal Amount				
	Tax Saving Mutual Funds / ELSS				
	Principal payments towards Home Loan				
80CCD (1) & (1B)	contribution towards NPS				
80DD & DDB	Medical Insurance etc.				
80E	Interest of Loan for Higher Education				
80EE (A) (B)	Interest for Home Loan				
80G					

I hereby undertake that I will submit the documents related to savings mentioned in column D above on or before 31<sup>st</sup> March 2020.

Date \_\_\_\_\_ (Signature)

Note : For obtaining rebate of House Rent, Pls provide copy of rent agreement, original rent receipts for April'19, and Sept'19 alongwith PAN Card of Landlord and Electricity/Water Bill of the residence.

For Claiming Housing Loan please attach proof of payment of Principle/Interest alongwith copy of possession letter.