

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF TRAINING & TECHNICAL EDUCATION**  
**MUNI MAYA RAM MARG, PITAMPURA, DELHI.**  
**(VIGILANCE BRANCH)**

No.F.3(687)/2010/Vig./APAR/1410-1411

Dated: 23-12-19

To

1. All Principals of ITs/ITIs/Degree Colleges/Universities under DTTE
2. All Deputy Directors, DTTE (HQ)
3. Controller, BTE.
4. DCA, DTTE(HQ)
5. All Branch Incharges, DTTE (HQ)

*for circulation  
to A.C. 9  
27/12/19*

**SUB: Regarding amendment in column 'State of Health' of APAR in respect of Ex-cadre employees of DTTE.**

*Expanding on the website*

Sir/Madam,

Please refer to Services Department, GNCT of Delhi circular no. F.4(1)/2017/Misc.S-IV/ Supdt.Cood/3910 dated 05/08/2019 (copy enclosed) vide which it has been informed that Hon'ble LG, Delhi has approved the mandatory "**Annual Health Check-up Scheme**" in respect of all serving employees of GNCT of Delhi aged 40 years and above, and summary of Health/Medical Report shall be a part of the Annual Performance Appraisal Report (ARAR).

Accordingly, in pursuance of Services Department's Circular dated 05/08/2019 necessary amendment/addition has been made as para-E in the Numerical Assessment Proforma of the APARs which is enclosed herewith for information and further necessary action at your end. Rest of the parts of the APAR proforma will remain unchanged.

All concerned are hereby requested to ensure that APARs of all ex-cadre officers/officials may henceforth be reported/reviewed in the revised proforma. The updated/revised Proforma of APARs can also be downloaded from the **DTTE website [ddtte@nic.in](mailto:ddtte@nic.in)**.

*Encls: As above*

*A.N. GAUR*

(A.N. GAUR)

Dy. Director (Vig.)

No.F.3(687)/2010/vig./APAR/  
Copy to the following for information and necessary action:-

Dated:

- 1) P.S. to Secretary (TTE).
- 2) P.S. to Director (TTE).
- 3) P.A. to Jt. Director (DTTE).
- 4) System Analyst, DTTE(HQ) with the request to upload the enclosed proformas of same on DTTE website.
- 5) Dy Secretary (Services) w.r.t. Circular No. F.4(1)/2017/Misc/S-IV/Supt.Cood/3910 dated 05/08/2019.